

Introduction

KHPT is a not-for-profit charitable entity that spearheads focused initiatives to improve the health and wellbeing of communities in India. In 2003, KHPT was founded with a mission to enhance the health and wellbeing of vulnerable communities and our journey started with the focus on reducing the prevalence of HIV in Karnataka, specifically among most at-risk populations. These interventions were evidence-driven, systematically planned, rigorously implemented, and monitored. We succeeded in scaling impact well beyond Karnataka and KHPT became a learning site for innovative approaches. We work primarily in the fields of Maternal, Neonatal & Child health (MNCH), Tuberculosis (TB), Adolescent Health (AH), and Comprehensive Primary Health Care (CPHC).

KHPT is seeking application for the following position.

KM Manager

Positions: 1

Location: Bangalore

Qualification, Skills & Competencies

- Essential- MPH/ MA in Development/ MD Community Medicine/Msc Data Science with specialisation in global health/epidemiology/demography/public health management/public health research
- Desirable- PhD. In above related fields
- Candidate should have minimum of 5-7 years in similar role or have progressive experience in public health program planning, evidence synthesis, research and scientific writing.
- Have knowledge in Public Health Communication & Scientific Writing in the Public Health Domain,
- Have knowledge in Data analysis and Interpretation, Evidence Synthesis and Desk Review (Knowledge of Systematic Review and Meta Analysis will be an added advantage).
- Work experience in Public Health Research, Health Systems and Systems Thinking, Developing and Running Capacity Building Programs for Knowledge Management Evidence and Learning Dissemination, Collaboration and Networking for Learning and Knowledge Exchange

Roles and Responsibilities

- The KM manager will function at the organisation level to implement KM functions; the KM specialist will primarily support the manager in implementing these functions.
- The KM manager will work closely with other functional units such as Comms, MERL and DT for most KM functions across knowledge generation, synthesis, maintenance and dissemination.

- Periodic reviews of documents, research papers, innovations and events across the theme for evidence synthesis
- Undertake data analytics and secondary research in coordination with the data analytics team
- Critical review of global/national discourses in research and program implementation with context to KHPT themes and share the synthesised knowledge with thematic teams to sharpen and prioritise their focus
- Maintain and regular update of the knowledge repository at the institute
- Identify opportunities for research publications; help the team sharpen publication focus with support from the research lead
- Share learnings and synthesis summaries internally with theme/teams by conducting research days and colloquiums in regular intervals
- Lead in the development of an array of knowledge products across themes
- Share learnings and knowledge summaries/unique approaches emerging from the program and functions at KHPT externally by conducting workshops, publications, presenting in seminars/conferences organised by other entities, and blog posts at membership portals
- Work closely with the communications team, social media and media teams to see regular learnings are getting shared widely; help to improve the visibility of KHPT's work and impact.
- Identify capacity-building needs for employees: Organise and follow up on key learning sessions, training and skill-building sessions
- Lead implementation of KM digital system in close association with DT lead; develop a prototype, pilot and evaluate
- Implement activities under KM partnerships, memberships and collaborations
- Implement student engagement initiatives and manage internships

Reporting

The KM Manager will be reporting to Knowledge Management Specialist – KHPT.

Remuneration

The compensation for the above-mentioned position/s will adhere to internal policies and market standards, determined by qualifications, relevant experience, budget availability, internal parity, and interview performance.

KHPT is committed to providing a safe and supportive work environment for all employees. We uphold the principle of equal opportunity and actively welcome female applicants. In addition, we encourage individuals with physical challenges, provided they possess the necessary skills and knowledge, and are willing to travel to apply. We seek candidates who can seamlessly integrate into our non-discriminatory, inclusive, and equitable organizational culture.

We will follow a systematic selection process to fill this position, taking into account experience, competency, and suitability, aptitude to work with our health programs, and extensive knowledge of the areas we work in. Only candidates who

meet our shortlisting criteria will be invited for an interview.

The above position demands excellent communication, interpersonal and computer skills and also involves travel. Preference will be given to candidates who have work experience in the relevant field and local candidates with required experience and skillsets.

The above-mentioned position requires outstanding communication, interpersonal, and computer skills, as well as the willingness to travel. Preference will be given to candidates with work experience in the relevant field and local candidates who possess the necessary experience and skill sets.

How to apply

Prospective candidates should submit their applications by clicking the "[Apply Online](#)" button next to the relevant vacancy on our current openings page at <https://www.khpt.org/work-with-us/>.

The deadline for submissions is 9th September, 2024.